

Curriculum Vitae

Contact Details

Name: Rosalind Ma
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Australia
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Education/Qualifications

Qualifications: **Masters in Business Administration**
Institution: Deakin University
Commenced July 2003 (External Part Time)

Qualifications: **PhD in Applied Science (Chemistry)**
Institution: University of South Australia
Completed: April 2003

Qualifications: **Bachelor of Science (Hons)**
Majors: Chemistry and Geography
Institution: University Of Western Australia
Completed: April 1998

Employment History

Position/Title: **Technical Services Manager – Cork/Lab**
Employer: Vinpac International
Start Date: May 2004
End Date: Currently Employed
Responsibilities:

- Manage a NATA certified laboratory with a staff of 14 people
- Coordinate and manage new laboratory equipment, identify new capabilities and develop new methods to improve efficiency
- Manage and resolve customer complaints relating to cork
- Troubleshoot technical issues relating to cork and analytical lab
- Coordinate and manage R&D projects
- Identify new projects to further the company's market competitiveness

Position/Title:	R&D Coordinator
Employer:	Vinpac International
Start Date:	Feb 2002
End Date:	May 2004
Responsibilities:	<ul style="list-style-type: none"> • Coordinate and manage R&D projects • Coordinate and manage new laboratory equipment, identify new capabilities and develop new methods • Identify new projects to further the company's market competitiveness • Identify any packaging issues and to develop contemporary solutions and where required, implement corrective actions and follow up
Position/Title:	Research Assistant
Employer:	Ian Wark Research Institute
Start Date:	Feb 2000
End Date:	Dec 2000
Responsibilities:	<ul style="list-style-type: none"> • Preparation of patent documents for client • Research, experimentation and development of new polymer coatings • Supervised plant trials and product scale up in industry • Evaluation and design of processes and procedures for new products or process improvement • Supervision and training of new employees and students • Writing and presenting update reports monthly
Position/Title:	Laboratory Demonstrator
Employer:	University of Western Australia
Start Date:	Feb 1997
End Date:	Nov 1997
Responsibilities:	<ul style="list-style-type: none"> • Supervising a class of 1st year chemistry classes • Teaching safe laboratory techniques • Student assessment and marking of laboratory reports

Other Relevant Skills

Instrumentation Experience:	Nuclear Magnetic Resonance Spectrometry (NMR) High Performance Liquid Chromatography (HPLC) Solid Phase Micro Extraction (SPME) Gas Chromatography Mass Spectrometry (GC/MS) Gel Permeation Chromatography (GPC) Infra Red Spectrometry (IR) Flow Injection Analyser (FIA)
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Computer Skills: MS Excel; Advanced
MS PowerPoint; Advanced
MS Word; Advanced

Awards

Australian Postgraduate Award (Industry) 1998